

Interreligious Studies and Intercultural Theology

Notes for Contributors

Interreligious Studies and Intercultural Theology (ISIT) is a peer-reviewed journal providing a forum for scholars to share ideas and research regarding interreligious relations. The journal focuses on issues affecting contemporary pluralist society and hopes to foster a deeper understanding of globalizing religion. In so doing, the journal aims to stimulate discussion between various conversations that tend to remain separate due to academic specialization.

As an international journal, *Interreligious Studies and Intercultural Theology* (ISIT) serves as a meeting place for different disciplines, different religions, and different regions of the world. In keeping with this broad perspective, ISIT welcomes all contributions that promote understanding of the practical and theoretical issues concerning interreligious relations. ISIT is committed to an interdisciplinary approach that includes, but is not limited to, intercultural theology, comparative theology, interreligious studies, interreligious dialogue, religious studies, religion-specific studies, cultural anthropology, secularism studies, the engagement between secularism and religions, philosophy, sociology, political science, and gender studies. Contributors are encouraged to cross academic boundaries in order to generate new interpretations of interreligious relations.

ISIT publishes both open and thematic issues. Please see our webpage for upcoming thematic issues. Each issue includes book reviews, film reviews, and other information relevant to scholars of interreligious relations.

Guidelines for Submission

Each issue will include articles, substantive book reviews, and shorter book reviews. All articles should be submitted first as a Word document to the journal editorial board through the editor. Submissions are to be 5,000 – 8,000 words in length and may be accompanied by footnotes, but must also be accompanied by a full bibliography of works cited (see below). Transliterations should be kept to a minimum, and when used will follow the standard adopted by the appropriate scholarly bodies in the respective language areas.

Articles must be original material and written in publishable English. ISIT does not provide editorial revisions of submitted articles.

In order to make articles that are of particular interest to ISIT available to our readers, in certain cases we will accept translations of articles that were originally published in a foreign language.

Please remove any identifying references to yourself in your submission. All your personal details will be captured separately during the upload process. This anonymity enables blind review.

Substantive review essays are to be 1500-3000 words in length. They may review one or more books, or focus on multiple works of a single author, works in a series, publications around particular topics, etc. Review essays may be joint-authored and may be commissioned and accepted by the editor without outside review. Book reviews are to be 750 – 1000 words in length and should refrain from the use of footnotes and references whenever possible.

Review of Submissions

All submissions are evaluated through a double-blind review process, and may include review both by editorial board members and external reviewers. The editor will make every effort to have all submissions evaluated in a timely manner.

Publishable Copy

All articles and reviews accepted for publication must conform to the following style rules and be submitted according to the following instructions.

Articles are to be submitted via electronic means in Word format and accompanied, if possible, by a copy in pdf format.

Electronic versions should be uploaded to the journal website. This may be done by going to the For Author page at the journal's home page:

<http://www.equinoxjournals.com/RST/about/submissions> and logging on. If you are a new contributor, please register and follow the prompts. Once registered, click on NEW SUBMISSION and answer the online check list and copyright questions. The process then leads to Step 2, which allows you to upload your submission, followed by Step 3, where you will be asked to fill out the metadata form, which includes Title and Abstract, as well as indexing details. Please ensure you supply keywords for your submission. Additional materials, such as figures, may be uploaded at Step 4.

General Style Rules

1. Manuscripts should be formatted using double spacing with pages numbered consecutively throughout.
2. A short abstract of 50-150 words and a list of keywords should also be submitted with your manuscript.
3. Quoted matter, if more than three lines, should normally be indented, without quotation marks.
4. Quotations of up to three lines should form part of the text, and should be indicated by double quotation marks. Single quotation marks should be used only for quotations within quotations.
5. In general, foreign words and phrases, both in main text and endnotes should be provided in translation, followed by the transliterated foreign word in square brackets (i.e. house [bayt]). All non-Roman alphabets should be transliterated following the style provided below.
6. References within the submission should follow the *Chicago Manual of Style* using the author-date system (<http://www.chicagomanualofstyle.org>).
7. Sources should be cited in the text within parentheses, by the author's last (family) name, and the publication date of the work cited with no intervening punctuation. In addition, a page number or other locator may be added, following a comma.
8. All notes of a substantive nature should be provided as footnotes using the footnote tool in Microsoft Word, and using Arabic numerals, (1), (2), etc.
9. All sources referred to in the text and footnotes must be compiled by the author in a bibliography of works cited in which the year of publication appears immediately after the author's name. All entries must be in alphabetical order. For successive entries by the same author(s), translator(s), editor(s), or compiler(s), a 3-em dash replaces the name(s) after the first appearance. The entries are arranged chronologically by year of publication in *ascending* order.
10. Titles should be capitalized headline-style unless they are in a foreign language (see *CMS* 8.157, 11. Titles of larger works such as books and journals are italicized; and titles of smaller works such as journal articles should be in quotation marks.
12. Preferred spelling should follow the *Oxford English Dictionary*. Contributors may opt to use American or Canadian standards of spelling but must indicate this at the time of their submission.
13. Authors of articles and book reviews will be emailed a proof as a pdf file, and will normally be expected to return this proof within ten working days of receipt. Corrections should be confined to typographical errors or to specific questions raised by the editors.
14. Illustrations, tables, maps and figures must be numbered consecutively and include captions which identify the source of any image or data. Authors are responsible for obtaining and paying for all copyright and reproduction charges.
15. For further details not covered in this Guide, please refer to *The Chicago Manual of Style*, 16th edition.

Gender and Language

Where a gender-inclusive alternative is possible, it is to be preferred (e.g. "humanity" rather than "man" when referring to both genders). When personal pronouns are used both genders should generally be included. The use of plural forms is recommended.

Capitalization

Use lower case for personal pronouns of divine persons other than at the beginning of sentences: he, his, etc. In the case of book titles, significant caps are recommended. Sentence style capitalization must be used for titles in Arabic and German.

Abbreviations

Do not abbreviate journal titles.

BC, AD, CE, BCE should be unpunctuated and should not be set in small capitals.

Note the following abbreviations:

ed. (editor)

trans. (translator)

rev. (reviser)

2nd ed. (second edition)

repr. (reprint)

vol./vols. (volume)

For full details regarding forms of abbreviation please refer to the *Chicago Manual of Style*.

Verbal Style and Spelling

Square brackets should be used within parentheses, to indicate the major text inserted into a quotation by the author (e.g. [*sic*]), and should also be used to contain the citation of an original, transliterated term translated. In this case, the foreign word should not be italicized.

Numerals are written out in full when they are ten or below, when they begin a sentence and when they are an even hundred, thousand, million, etc. But sometimes it is better to have consistency rather than follow this rule. Numbers of centuries should always be written out in full: twenty-first century; nineteenth century etc.

Possessives. For possessives of proper names ending in a (pronounced) *s* add "'s, e.g. Childs's Introduction, Jones's views. The exception is for ancient names, e.g. Jesus', Moses', Barthes', Descartes' etc.

Ellipses. All quotations are in the nature of things an extract from a longer text, so ellipses should not be used simply to indicate that in the original text there are preceding and following words.

Use. focused, focusing etc (not focussed, focussing); first, secondly, *or* first, second (but not *firstly*); acknowledgment, judgment; analyse (but analyze in American spelling)

"E.g." and "i.e." are only permissible in the body of the text if they introduce a list or are within parentheses. Likewise, please avoid "etc." unless it is in a footnote. Please do not use op. cit., idem and avoid ibid. Avoid "f." and "ff."

Quran and hadith references. All Quran citations are to be numerical (i.e., Q 2:125 for surah 2, verse 125) and should be keyed to the Egyptian standard edition.

References to hadith reports in one of the texts indexed by A.J. Wensinck (6 books plus Muwatta and Darimi) should be cited in the numerical style he adopts (i.e., Bukhari 1:125 for Sahih Bukhari, section 1, hadith 125 in that section). References to hadith reports from Ahmad b. Hanbal may be to the volume and page number of the edition used by Wensinck or another version. Whenever possible, citations should indicate section and hadith number in addition to volume and page number for easier access in the case of multiple editions.

References to Quran commentaries should cite the Quran reference in addition to the volume and page number (i.e., Ibn Kathir, *Tafsir al-Quran al-azim*, on Q 2:125, 1:403).

Footnote and bibliography style. The journal follows the *Chicago Manual of Style* conventions for the author-date system. Please note that articles from periodicals or titles of book chapters are printed within double quotation marks. Book and journal titles are in italics. All inclusive page numbers are separated by an en-dash. Full publication data should be used in the bibliography. The following provide examples:

Journal article:

Reference

(Safran 2003, 208–210)

Bibliography

Safran, Janina M. 2003. "Rules of Purity and Confessional Boundaries: Maliki Debates about the Pollution of the Christian." *History of Religions* 42: 208–210.

Book:

Reference

(Werbner 2002, 97)

Bibliography

Werbner, Pnina. 2002. *Imagined Diasporas among Manchester Muslims*. Oxford: James Currey.

Chapter/article in a collected volume:

Reference

(Schiffauer 1988, 156)

Bibliography

Schiffauer, Walter. 1988. "Migration and Religiousness." In *The New Islamic Presence in Western Europe*, edited by Tomas Gerholm and Yngve Lithman, 146–158. London: Mansell.

For further information on referencing style, please refer to *The Chicago Manual of Style*, 16th ed. You can access and search the full-text online at: www.chicagomanualofstyle.org.

Transliteration. Transliteration of Arabic, Persian, and Turkish words should follow the style indicated in the *International Journal of Middle East Studies*. Transliteration of Hebrew and Aramaic should follow the style in the *Journal for the Study of the Old Testament*. Chinese transliterations should follow the modern pinyin. Transliterations of other languages should follow an accepted standard which should be indicated in a footnote at the first occurrence.

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