Journal for the Cognitive Science of Religion

Guidelines for Contributors

Updated March 2019

Please follow these guidelines when you first submit your article for consideration by the journal editors and when you prepare the final version of your article following acceptance for publication.

General Points

Journal for the Cognitive Science of Religion considers submissions from both established scholars and research students. Articles should be written for a general scholarly audience. All articles are blind reviewed. Each issue consists of 128-144 pages and includes articles, research reports, short reports and commentaries and book reviews. The journal is published in print and online, and online publication of an article generally precedes print.

The editor will not consider manuscripts that are under consideration by other publishers. It is assumed that once submitted to *JCSR* articles will not be sent to other publishers until a decision about inclusion has been reached. Material must not have been previously published in exactly the same format.

The cognitive science of religion is a burgeoning field that finds itself in the centre of cross-disciplinary research. Cognition is understood in a variety of ways from bottom-up to top-down models and theories. New insights into cognition, culture, and religion are being discovered, new ways of doing research are being established, and new methodologies and technologies are being used in the cognitive science of religion. The number of scholars and scientists working in this exciting field are expanding exponentially, and the journal provides a cutting-edge publication channel for this field.

JCSR seeks to publish the widest possible diversity of critical inquiry into the relationship between cognition, culture, and religion. Authors should not assume that readers share their own, specialized disciplinary background. Specialized jargon should be eliminated or explained immediately upon first use.

Articles

Articles are to be a maximum of 6,000 words in length, should be accompanied by a bibliography and may be accompanied by notes (see below).

Research Reports

Should be a maximum of 4,000 words.

Short Reports

Should be a maximum of 2,500 words.

Commentaries, Addenda, and Book Reviews

Always check with the Book Review Editor before submitting a review in case the book you are interested in reviewing has already been assigned. Book reviews are to be 400-1,400 words in length, and as much as possible refrain from the use of notes and references.

Language of Publication

The language of publication is English. The language of submission should be English.

Review Process

All submissions are evaluated through a double-blind review process, and may include review both by editorial board members and external reviewers. The General Editor will make every effort to have all submissions evaluated in a timely manner. You will be able to track the progress of your submission through this system when you log in as an author. The possibility of a rebuttal exists.

Permissions

You will need to clear copyright for any copyrighted material that you use or quote, including artwork. Please refer to our separate PDF (Permission Guidelines for Authors) which is available on this website.

Online submissions

If it is impossible for you to submit online, please contact the Editorial office for assistance. Otherwise, please submit your article through our website here: https://journals.equinoxpub.com/JCSR/about/submissions

Once you have begun the online submission, you will be prompted to supply various types of information (metadata) along with your actual article, including a 150 word abstract (book reviews do not require abstracts) and three to five keywords, a short biographical statement, contact details, and appropriate Library of Congress subject classification codes,

among other things. This metadata is important because it facilitates the indexing of your article once it is published, leading to more citations and greater readership.

You will be asked to upload your article. Your submission should be in Microsoft Word. If using another word processor, convert the final file into Rich Text Format (RTF). Manuscripts should be formatted using one and a half line spacing, printed and numbered consecutively throughout.

PDFs are not acceptable for submission of articles; but you can upload a PDF through the system as a supplementary file following submission of the Word file if you wish to bring to the attention of the Editor any particular features that will be required at the layout stage or to clarify font usage, and it is advisable to upload a supplementary PDF file if your submission includes characters outside the usual Western character set. There is a separate step in the process for this, or to upload any other supplementary material such as (a) research instruments, (b) data sets, (c) sources that would otherwise be unavailable to readers, or (d) audio/video material. If you intend these to become an official part of the journal, please indicate in a note to the Editor. Some material may be suitable only for the electronic version of the journal.

<u>Ensuring a Blind Peer Review</u>

All articles are peer-reviewed. To ensure the integrity of the blind peer-review for submission to this journal, every effort should be made to prevent the identities of the authors and reviewers from being known to each other. This involves the authors, editors, and reviewers (who upload documents as part of their review) checking to see if the following steps have been taken with regard to the text and the file properties:

1. The authors of the document have deleted their names from the text, with "Author" and year used in the references and footnotes, instead of the authors' name, article title, etc.
2. With Microsoft Office documents, author identification should also be removed from the properties for the file (see under File in Word), by clicking on the following, beginning with File on the main menu of the Microsoft application: File > Save As > Tools (or Options with a Mac) > Security > Remove personal information from file properties on save > Save.
3. With PDFs, the authors' names should also be removed from Document Properties found under File on Adobe Acrobat's main menu

<u>Journal Style Guidelines</u>

It is essential that the following guidelines are observed. We may ask you to revise your article if it is not supplied in house style.

1. Manuscripts should be double-spaced; using a 12-point font; and employing italics, rather than underlining (except with URL addresses); and pages numbered consecutively throughout.

2. Keywords and a short abstract of approximately 150 words must be supplied with your manuscript.

3. Quoted matter, if more than three lines, should normally be indented, without quotation marks. Flush left, no indentation after quote.

4. Quotations of up to three lines should form part of the text, and should be indicated by double quotation marks. Single quotation marks should be used only for quotations within quotations.

5. In general, foreign words and phrases should be italicized, both in main text and footnotes. Greek and Hebrew should be transliterated.

6. -ize spellings should be used (recognize, emphasize, organization, etc. BUT analyse, exercise, etc.).

7. The resource for spelling is the Oxford English Dictionary.

8. Headings
   Centered, Regular Bold Type, Heading-style Capitalization
   Centered, regular type, sentence-style capitalization
   Centered, italic type, sentence-style capitalization
   Flush left, run in at beginning of paragraph (no blank line after), italic type, sentence-style capitalization.

9. Works should be cited *in the text* using the author-date system; that is, give the author's surname and year of publication. If the citation refers to a direct quote, page numbers should be specified, e.g. **(Jones 1998, 64)**.

10. For dates, please use **BCE** (before common era) and **CE** (common era). Note that you need not use 'CE' if this is understood in the text.

11. Full dates should be given in the order of day, month, year, without punctuation.
    Examples: 5 March 2003

Sir Laurens Jan van der Post was born in the Orange Free State of South Africa on 13 December 1906 and died shortly after his ninetieth birthday in London.

12. Where a gender-inclusive alternative is possible, it is preferred (e.g., "humanity" rather than "man"). When personal pronouns are used, alternating genders or using both is preferred.

13. **Every work quoted from or mentioned in the text must be included in the references section**. The references section should be located immediately after the body of the article. Please double-check to be certain that all dates given in parenthetical citations and in the references section are identical.

14. Bibliographic references should conform to the following order: author surname and first name, date of publication, title, place of publication, name of publisher. (See examples below.) Please ensure that the bibliographical references are consistent.

15. Reference and bibliographical lists should always be arranged in alphabetical order by author. Where there are two or more works by the same author in the same year, they should be distinguished as 1997a, 1997b, etc. Works should be listed from earliest to most recent date of publication.

Figures and Artwork

Please ensure that any artwork submitted follows these guidelines and that all permissions have been cleared if necessary. *All figures must be supplied separately from the manuscript*, in an appropriate digital format. Each figure will be reproduced exactly as you have created it. We will scale down the artwork, if necessary, to fit the page dimensions. Artwork which is wider than the width of the text column in the printed page will in most cases be scaled to 114mm. This will reduce the size of any text in the artwork and you should take this into account when creating it.

There are two main kinds of digital artwork used in publications: vector and bitmap. This section provides advice as to when each format is most appropriate and guidance as to what to do and what to avoid when preparing your artwork.

All artwork must be supplied in grey-scale, and you must make sure that any tints used (e.g. in graphs or bar charts) are sufficiently distinct. Do not use tints below 20% or above 80%, and ensure that any tints used differ by at least 20%.

Colour can be used for the online version of each article; black and white for printing.

Do not embed any artwork in the Word files containing the manuscript or supply artwork in Word format. Any such artwork will be lost in the conversion process. Each figure must be supplied as a separate file in PDF, ai (Illustrator), eps (Encapsulated Postscript), Tiff, or jpeg

format. Jpeg should be used only for photographs and should be compressed with a "High Quality" setting. Never use jpeg format for figures containing lines and/or text.

Each artwork file should be named according to its figure number. Where a piece of unnumbered artwork is needed, name the file using Arabic numbers (e.g. Figure 1) and use this number when showing where the figure is to appear in the manuscript (see below).

All photographs should be supplied at a resolution which will allow reproduction at 300 dpi at the final size.

Do not use "print screen" to create artwork except for illustrations of what a screen looks like (e.g. in research on "E-Religion"). The resolution of a screen shot is typically 72 dpi and is too low for normal reproduction in print.

Never use drop shadow effects on artwork.

Figures
1. Each figure is supplied as a separate file named after the figure number.
2. Figure artwork is supplied in greyscale.
3. Artwork files do NOT contain captions or any extraneous text (e.g. page numbers).
4. Line artwork is, wherever possible, supplied in vector format.
5. Any bitmap formats (e.g. bmp, jpeg, tiff) are supplied in at least 300 dpi resolution.
6. Any artwork created in MS Word or Powerpoint has been converted to PDF, with fonts embedded.
7. The place of each figure in the ms is shown by a line in the format: [Figure X-Y near here] where X is the chapter number and Y the figure number.
8. Figure captions are included in the ms after this line.

Tables
1. All tables are left in place in the manuscript.
2. Table captions are inserted above the table.
3. Tables do not contain tints in cells.

REFERENCES

Book:

McCauley, Robert N. and E. Thomas Lawson. 2002. *Bringing Ritual to Mind: Psychological Foundations of Cultural Forms*. Cambridge: Cambridge University Press.

Edited book:

Slone, D. Jason and William W. McCorkle, Jr., eds. 2019. *The Cognitive Science of Religion: A Methodological Introduction to Key Empirical Studies*. London: Bloomsbury Academic.

Journal article:

Xygalatas, Dimitris, Uffe Schjoedt, Joseph Bulbulia, Ivana Konvalinka, Else-Marie Jegindø, Paul Reddish, Armin W. Geertz and Andreas Roepstorff. 2013. "Autobiographical Memory in a Fire-Walking Ritual." *Journal of Cognition and Culture* 13(1): 1-16.

Article in edited volume:

Richert, Rebekah, Harvey Whitehouse and Emma Stewart. 2005. "Memory and Analogical Thinking in High-Arousal Rituals." In *Mind and Religion: Psychological and Cognitive Foundations of Religiosity*, edited by Harvey Whitehouse and Robert N. McCauley, 127-145. Walnut Creek: Altamira Press.

Publications by same author:

Cohen, Emma. 2007a. *The Mind Possessed: The Cognition of Spirit Possession in an Afro-Brazilian Religious Tradition*. Oxford: Oxford University Press.

----. 2007b. "Witchcraft and Sorcery." In *Religion, Anthropology and Cognitive Science*, edited by Harvey Whitehouse and James Laidlaw, 135-160. Durham: Carolina Academic Press.

----. 2013. "Who Owns Culture Now?" In *Theory and Method in the Study of Religion: Twenty Five Years On*, edited by Aaron W. Hughes, 129-133. Leiden and Boston: Brill.